

LEAD & TRANSFORM CHECKLIST

Diagnostic tool quick-start checklist

To answer the diagnostic tool questions as accurately as possible, we recommend that you have a working knowledge of the topics below. This checklist will give you a starting point for gathering input from key stakeholders across your school or district, including:

- School/district leaders (principal, superintendent, assistants)
- Curriculum director
- IT director/CTO/CIO
- Technology coaches
- IT support personnel
- Educators

To make the diagnostic tool process go quickly and smoothly, collect information about your school/district's:

- | | |
|--|---|
| <input type="checkbox"/> Vision for technology integration | <input type="checkbox"/> Technology-related professional development |
| <input type="checkbox"/> Technology plan | <input type="checkbox"/> Technology use incentive structures |
| <input type="checkbox"/> Technology support practices | <input type="checkbox"/> Technology-related curriculum support |
| <input type="checkbox"/> Technology-related policies | <input type="checkbox"/> Evaluation plan for technology effectiveness |
| <input type="checkbox"/> Technology infrastructure | <input type="checkbox"/> Teacher technology integration practices |
| <input type="checkbox"/> Funding conditions for technology | <input type="checkbox"/> Technology-related hiring criteria |
| <input type="checkbox"/> Available devices and hardware | <input type="checkbox"/> Community involvement |